**Internship Monthly Attendance Record**

**(2018-2019, 2nd, BS CSSE, ITEINTERN2, N491 )**

|  |  |  |
| --- | --- | --- |
| **Student/Intern** | : | Jhance Bredh C. Laya |
| **Company** | : | Kalibrr |
| **Department** | : | Research and Development |
| **Supervisor** | : | Aivin Solatorio |
| **Official Work Schedule** | : | 10:00 AM – 7:00, PM Monday – Friday 8 hours per day & 40 hours per week |

Inclusive Month(s): December - January Inclusive Dates: Dec 18, 2018 - Jan 21, 2019

From To

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DATE** | **AM** | | | **PM** | | | **OVERTIME** | | | **TOTAL** |
| **In** | **Out** | **Total** | **In** | **Out** | **Total** | **In** | **Out** | **Total** |
| 12/18/2018 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 12/19/2018 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 12/20/2018 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 12/21/2018 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 12/26/2018 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 12/27/2018 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 12/28/2018 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/03/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/04/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/07/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/08/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/09/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/10/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/11/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/14/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/15/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/16/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/17/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/18/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
| 01/21/2019 | 10:00 |  |  |  | 19:00 | 8:00 |  |  |  | 8:00 |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **TOTAL NUMBER OF HOURS IN THIS REPORT:** | | | 160:00 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  | **TOTAL ACCUMULATED HOURS:** | | | 160:00 |
|  |  |  |  |  |  |  |

**Internship Monthly Attendance Record**

**(2018-2019, 2nd, BS CSSE, ITEINTERN2, N491)**

|  |  |  |
| --- | --- | --- |
| **Student/Intern** | : | Jhance Bredh C. Laya |
| **Company** | : | Kalibrr |
| **Department** | : | Research and Development |
| **Supervisor** | : | Aivin Solatorio |
| **Official Work Schedule** | : | 10:00 AM – 7:00, PM Monday – Friday 8 hours per day & 40 hours per week |

Inclusive Month(s): December - January Inclusive Dates: Dec 18, 2018 - Jan 21, 2019

From To

|  |  |  |
| --- | --- | --- |
| **ABSENCE/S** | **ACCUMULATED NUMBER:** | **REASON:** |
| WITH NOTICE: |  |  |
| WITHOUT NOTICE |  |  |
| TOTAL: |  |  |

|  |  |  |
| --- | --- | --- |
| Supervisor’s or Representative’s  Name and Signature / Date |  | Intern’s Name and Signature / Date |

|  |  |  |
| --- | --- | --- |
| IALAP Representative’s  Name and Signature / Date |  |  |